



Trelales Primary School

Marking Policy

This Policy has been discussed and agreed by all members of staff.

It will be made available to all supply teachers. Any member of support staff that is involved in the marking of pupils' work will also be made aware of this policy.

Early Years (Foundation Phase)

- Annotate chosen pieces of work with a pencil
- Positive comment/ praise.

KS1

- Tick in red
- Spelling mistakes – whole word written on top
- Dot for corrections in Maths (Can be rubbed out).
- Other mistakes e.g. tense – written on top after discussion with child.
- Same mistake occurring in one piece of work – correct one. This will then become a target for the child.
- Common spelling mistakes – write out word 3 times.
- Really untidy work – teacher writes out and the child copies.
- Date on the right hand side.
- All marking/assessment to inform planning.
- Positive comments – be constructive.
- Mark to the criteria/learning objective of the lesson.

KS2

- Date and headings underlined.
- Date on the right hand side.
- All marked in red.
- Year 3 to work in pencil. Able children in pen.
- All written work in blue ink.
- To end a piece of work, a short line to be drawn in red ink after missing a line.

- Dates – numericals in Maths – words in English. (Full words, e.g. September not Sept.)
- Margins in pencil.
- Corrections of spelling within the text – word placed under text and written in a column five times.
- Mark what you are assessing and also vital areas (dependant on ability)
- All marking/assessment should inform future planning.
- Positive comments – but also comment on where improvements could be made.
- Be constructive.

Signed:

Date: